

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
Pewsey LHFIG – Notes of on-line meeting held on Wednesday 31st January 2024 at 14:00 hrs				
1.	Attendees and apologies			
		<p>Attendees:</p> <ul style="list-style-type: none"> Cllr Jerry Kunkler (Chair) Cllr Paul Oatway Tim Burgess – Chirton & Conock PC Steve Colling – Burbage PC John Brewin – Woodborough PC Vanya Body – Froxfield PC Mike Lockhart – Shalbourne PC Andrew Flack – Upavon PC Colin Gale – Rushall PC Dawn Wilson – Wilcot, Huish & Oare PC Lisa Brindley – Pewsey PC Andy Gray – North Newnton PC Andy Caswallader – Area Highway Engineer Phil Rushmere – Senior Engineer Mark Stansby – Principal Engineer (Traffic) 	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> John Ford – Pewsey PC Paul Mills – Chirton & Conock PC Dianah Shaw – Shalbourne Tom Doyle – Easton Royal 		

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2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 18 th October were presented to the Area Board on 27 th November 2023, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		<p>The current balance for 2023/24, less previous commitments, stands at £14,725.92 (see Appendix 1).</p> <p>The Council has rolled out a new software operating system which includes financial management. Unfortunately there has been some teething issues and this has delayed invoices being issued. However, any outstanding invoices should be issued in good time for settlement by the end of the financial year.</p>	Area Board to note	AB
4.	Priority schemes			
a)	Issue 10-20-3 Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>Construction has been completed and an order has been placed for a Stage 3 Safety Audit (as built) which is expected to take place early February.</p> <p>Total expenditure so far amounts to £42,457.35, inclusive of legal fees for road closure and Safety Audits at Stage 2 and 3.</p> <p>The job is to remain “live” pending the findings of the Stage 3 safety report.</p>	Area Board to note	AB

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b)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment, to include Conock.	Issue submitted by Chirton Parish Council on 24/11/20 Engineers have been appointed to undertake the formal assessment. It is anticipated that traffic counters will be deployed towards end Jan / beginning of Feb.	Area Board to note	AB
c)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or footway	Issue submitted by Woodborough PC on 20/01/21 Parish contribution for the Topo survey was agreed at £425.00 and an invoice is to be issued before the end of financial year. The Detail Design has been completed (see Appendix 2) and the estimated cost now stands at £50,322.13. A bid for Substantive Scheme Funding has been submitted for a sum of £37,322.15. The bids are currently being evaluated and it is anticipated that the Cabinet Member will give a decision in February.	Highways to issue invoice. Area Board to note.	Highways AB
d)	Issue 6374 & 6541 Upavon – repositioning of No Entry Signs	Issues submitted on 08/06/18 & 31/07/18 All electrical work has now been completed but the final bill is still to be confirmed. Interim costs currently stand at £4,098.53 against an estimate of £6,800.	Area Board to note	AB
e)	Issue 10-22-10 North Newnton – request for Phase 3 of Footway project to complete the link from Rushall	Issue submitted by Noth Newnton Parish Council on 05/07/22 As previously reported, the Detail Design is complete and the estimated cost stands at £29,225.81. A bid for Substantive Scheme Funding has been submitted for a sum of £13,189.38.	Area Board to note	AB

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	Road to the Bus Stops on A345.	The bids are currently being evaluated and it is anticipated that the Cabinet Member will give a decision in February.		
f)	Issue 10-22-8 Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm	Issue submitted by Rushall Parish Council on 27/04/22. Parish contribution for the Topo and BT surveys was agreed at £1,733.40 and an invoice is to be issued before the end of financial year. A site meeting has been held with the Parish and it is likely that this Phase will need to be divided into two stages to spread the cost. BT has stated that 3 poles will need to be repositioned but Highways will contend this request. Design work is to commence shortly.	Highways to issue invoice for surveys. Area Board to note.	Highways AB
g)	Issue 10-22-11 Woodborough – request for direction signs to indicate Parish Room and Defibrillator	Issue submitted by Woodborough Parish Council on 02/08/22 The contractor's bill disputed by Highways has been amended and the work has been charged at the estimated price. Highways to issue invoice to the Parish for £175.00.	Highways to issue invoice.	Highways
h)	Issue 10-23-2 Froxfield A4 – request for Speed Limit Review	Issue submitted by Froxfield Parish Council on 11/01/23 The advert plans and schedules have been passed to the Highways legal team for processing. It is anticipated that the public consultation will be completed by the end of the financial year.	Highways to issue invoice to Parish Council for the sum of £725.00 for the Assessment. Area Board to note	Highways AB

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i)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for footway link from Riverside Park to the village centre, in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>A site meeting established the key wishes of the land owner:</p> <ul style="list-style-type: none"> • To retain a natural look to the environment. • The provision of a planted boundary, to limit noise pollution, but with no fencing. • The provision of a neutral coloured footway surface, not standard “black-top”. <p>Highways has completed a feasibility study and details are shown at Appendix 3. At this early stage, a ball park estimate to undertake this work, inclusive of legal fees is £25,000. The cost difference of using a coloured resin against a standard black top material is approximately £4,000.</p> <p>It was agreed that the Parish would take the lead on consultation with the property owner. Highways happy to attend a site meeting as required.</p>	<p>Parish to consult with the owner of Grey Flags.</p>	<p>Parish</p>
j)	<p>Issue 10-23-5</p> <p>All Cannings Lipgate Road – request for 20 mph carriageway roundels</p>	<p>Issue submitted on 11/05/23 by All Cannings Parish Council</p> <p>2 roundels have been painted at a confirmed cost of £200.</p>	<p>Highways to issue invoice</p>	<p>Highways</p>
k)	<p>Issue 10-23-6</p> <p>A4 Froxfield – request for SID infrastructure (ground socket & Post)</p>	<p>Issue submitted on 22/05/23 by Froxfield Parish Council</p> <p>The SID will monitor both directions and so a permanent post can be installed. The estimate is £430.93 inclusive of temporary traffic management.</p>	<p>Area Board to note</p>	<p>AB</p>

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		The Parish are content to delay this until the speed limit changes are introduced, thus realising some saving on traffic management costs.		
l)	Issue 10-23-8 Beechingstoke Woodborough Road – request for village gates	Issue submitted on 12/07/23 by Cllr Oatway on behalf of Beechingstoke Parish Council A site meeting has been held with the Parish Council and Cllr Oatway and positions for the new signs have been agreed. An engineer has been appointed to complete the design but due to previous commitments, this has unfortunately been delayed.	Highways to place an order at the earliest opportunity.	Highways
m)	10-23-11 Oxenwood – request for Speed Limit Review	Issue submitted on 01/10/23 by Shalbourne Parish Council Highways have instructed their consultants to undertake a speed limit review for both Oxenwood and the neighbouring hamlet of Fosbury. The results of the review will be shared with the Parish when available.		
5.	New Requests and ongoing Issues			
a)	Issue 10-21-12 C52 Safety and Speed between Manningford and Wilcot	Issue Submitted by Manningford Parish Council on 26/10/21 Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.	Parish Council to update the LHFIFG on how they wish to proceed.	Parish Council

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		<p>Area Highway Engineer confirmed that patching work at Little Abbots now more likely to take place in 24/25 due to financial constraints.</p> <p>A site meeting was held last 9th August with potential solutions discussed.</p>		
b)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon Parish Council on 04/10/22</p> <p>There is no kerbed footway provision at the narrow section of the High Street a length of approximately 50 metres.</p> <p>Measurements taken on site show that an 8m extension to the current footway would be possible, but the carriageway width is too narrow to extend beyond this.</p> <p>Alternative measures could include, coloured surfacing to highlight the on-carriageway “footway”, a refresh of the markings and extension to the centre line on approach to Jarvis Street and road narrows and or pedestrians in road signs. Parish has requested an estimate to cover all of the above.</p> <p>An Engineer has recently been assigned to this project and a design and estimate should be presented at the next meeting.</p>	Highways to produce a design and estimate	Highways
c)	<p>Issue 10-23-4</p> <p>Rushall Pewsey Road – request for footway improvements near Chudleigh Cottage</p>	<p>Issue submitted on 27/04/23 by Rushall Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for raised kerbs to prevent through traffic from using the footway as an extension to the running carriageway.</p>	Highways to undertake preliminary design work	Highways

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		<p>A further site meeting has been held and the problem is now fully understood. An engineering solution is possible but not quite so straightforward due to the changing levels with properties, steps to properties and driveways all present.</p> <p>Following local consultation the Parish Council has asked that a raised kerb solution is developed without the installation of bollards.</p> <p>An engineer has recently been appointed to consider this issue, and design work is to commence shortly.</p>		
d)	<p>Issue 10-23-7</p> <p>Burbage Stibb Green – request for footway improvements near The Old Bakery</p>	<p>Issue submitted on 12/07/23 by Burbage Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for footway widening to achieve 1.2 metres and a solution to retain the bank, good for the next 20 years. The length spans approximately 125 metres and is confirmed as being public highway (to the fence line).</p> <p>The Structures team have assessed the situation and have suggested a solution, included as Appendix 4. The work would take around 3 weeks to complete, inclusive of curing time, and is likely to cost in the region of £25K to £30K.</p> <p>The group were content with the proposal and asked that a detail design be drawn, to produce a robust cost estimate.</p>	Highways to undertake detail design	Highways

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e)	<p>10-23-9</p> <p>A345 Junction with Sunnyhill Lane – request for Bus Stop infrastructure and footpath link.</p>	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>Request includes for the provision of a bus shelter, dropped kerbs and footpath link from Sunnyhill Lane to the Bus Stops.</p> <p>The group are content to move this forward, and request that preliminary surveys are undertaken.</p> <p>The Parish has offered an initial contribution of £400 for this purpose.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List, and to allocate a sum of £2,000.</p> <p>Highways to consider the need for a Topo survey.</p>	<p>Chair</p> <p>Highways</p>
f)	<p>10-23-10</p> <p>A345 between Prospect and Rainscombe Farm, North of Oare – request for Signing review</p>	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>Request includes consideration of gates at North end of Oare, road markings and traffic signs.</p> <p>Following a discussion the extent of the review was revised to include Oare village and Oare Hill to Rainscombe Farm.</p> <p>The Parish has offered an initial contribution of £600 towards this project.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List, and to allocate a sum of £3,000.</p> <p>Highways to undertake preliminary design work</p>	<p>Chair</p> <p>Highways</p>
g)	<p>10-23-12</p> <p>East Grafton, The Green – request for a speed limit review, warning signs and traffic calming</p>	<p>New Issue submitted on 09/11/23 by Grafton Parish Council</p> <p>Speed Limit reviews are currently charged at £2,900.</p> <p>This item was deferred until the next meeting as the Parish representative was not in attendance.</p>	<p>Area Board to note</p>	<p>AB</p>

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h)	10-23-13 A345 Upavon Pewsey Road / Riverside Park – request for a new post for SID Deployment	<p>New Issue submitted on 27/11/23 by Upavon Parish Council</p> <p>Highways explained that ground sockets might be required to enable the SID to be deployed at more than one location.</p> <p>The Parish has offered an initial contribution of £100 towards this project.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List, and to allocate a sum of £500..</p> <p>Parish rep to inform Highways of exact positions for SID Deployment to enable site investigation.</p>	<p>Chair</p> <p>Parish Council</p>
i)	10-23-14 Froxfield Upper Oakhill – request is for verge marker posts, construction of formal passing places and refurb of edge of carriageway markings	<p>New Issue submitted on 27/12/23 by Froxfield Parish Council</p> <p>Highways suggested that the road marking defect be reported via the My Wilts App.</p> <p>The cost of a fully constructed passing place might be in the region of £20K, assuming that there is sufficient highway land available. This was considered to be cost prohibited.</p> <p>It was agreed that Highways would investigate the placing of verge marker posts, and to establish why these were not provided when this was first raised as a concern in 2006.</p>	<p>Highways to investigate</p>	<p>Highways</p>
j)	10-24-01 Pewsey Wilcot Road – request for Planter to form a calming feature	<p>New Issue submitted on 15/01/24 by Pewsey Parish Council</p> <p>A site meeting has been held to discuss concerns about drivers moving to the opposite side of the carriageway to avoid a speed cushion by the entrance to Crown Close.</p> <p>The Parish has suggested a supplier of street furniture made from recycled plastic. Highways to consider their product range and make recommendations.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List, and to allocate a sum of £800.</p> <p>Highways to undertake preliminary design work</p>	<p>Chair</p> <p>Highways</p>

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		The Parish has offered an initial contribution of £300 towards this project.		
k)	10-24-02 Bottesford, nr Seven Stars public house – request is for warning signs for pedestrians, horses and to indicate that the road narrows.	New Issue submitted on 18/01/24 by North Newnton Parish Council Following a discussion it was agreed that Highways investigate signing options, specifically to address concerns of the narrow section, northeast of the public house.	Highways to investigate	Highways
l)	10-24-03 C38 Woodborough The Sands – request for Horse Warning Signs	New Issue submitted on 19/01/24 by Woodborough Parish Council Signs suggested by the Parish are not prescribed for use on the Highway (see Appendix 5). Non-prescribed signs placed on private land, subject to planning permission, cannot be funded by the LHFIFG. The Parish has offered an initial contribution of £300 towards this project.	To recommend to the Area Board that this Issue is added to the Priority Schemes List, and to allocate a sum of £500. Highways content to consider standard signs for this purpose and the Parish will confirm locations for investigation.	Chair Parish Council Highways
6.	Other items			
a)	Deadline for submitting LHFIFG Requests.	Requests are to be submitted two weeks prior to each meeting. Requests received after the deadline will be held until the following meeting. Requests to be sent to LHFIFGrequests@wiltshire.gov.uk The deadline for our next meeting is Wednesday 10 April 2024.	To note	All

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7.	<p>Dates of future meetings:</p> <p>24th April, 24th July, 9th October and 5th February 2025.</p> <p>Meetings to commence at 14:00 hrs and will be held on-line until further notice.</p>			

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Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Andy Cadwallader

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.
 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£7,925.92**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

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5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with funding) to the Priority Schemes List:

- 10-23-9 A345 Sunnyhill Lane Bus Stop infrastructure - £2,000
- 10-23-10 A345 Oare Signing Review - £3,000
- 10-23-13 A345 Upavon – SID Infrastructure - £500
- 10-24-01 Pewsey Wilcot Road Calming Feature - £800
- 10-24-03 Woodborough The Sands Horse Warning Signs - £500